



## PARENTS ASSOCIATION

Welcoming Families. Building Community.

Parents Association Executive Committee Meeting  
Tuesday, March 12, 2019  
**Meeting Minutes**

Katherine Lucas, President, called the meeting to order at 8:23 a.m.

### **In Attendance**

Kit Ballenger, Elizabeth Engel, Hillary Chassin, Emily Lawrence, Elaine del Cerro, Chris Bolger, Katherine Lucas, Shannon McCarter, Whitney Rosenthal, Kelley Rogge, and Peter Barrett

*Via phone:* Merel Young, Karon Harden, Joneis Thomas

### **Welcome and President's Report:**

Katherine Lucas made a motion to approve the minutes from the February 5, 2019 meeting of the Parents Association Executive Committee.

**MOTION:** Motion to approve the February minutes.

**ACTION:** Motion approved.

Katherine thanked members who attended the Newly Accepted Parent Reception. Additional thanks were given to Chris Bolger and Shannon McCarter for their Logo Wear pre-order, which had a net profit over \$2,000.

The Open Meeting in April will include presentations by Bridget Mack and Anne Tyler detailing their Summer Grants. A large portion of the May meeting of the Executive Committee will be slated to discuss gifts and grants. Chris and Katherine will be touching base with committee members regarding 2019/2020 commitments.

### **Head of School Report**

Peter Barrett reported that the Accepted Parent Reception was well attended. Admissions decisions were posted March 1, 2019. Additionally, the outplacement process for the graduating Grade 8 students has gone very well. This year's trend included fewer boarding school applications, leaving day schools more heavily represented than in years past.

The Nursery School Playground will be shutting down next week to accommodate three weeks of "finish work" that could not be completed in the winter temperatures. The rubberized surface will be poured, replacing the temporary mulch. Many items will be added, including water features for the water play area on the deck, a maze, handrails, and more. The students will use the hillside on Whitehaven during this time of final construction. The Nursery School Playground is expected to re-open the week of April 8.

A letter to the parent community will be sent out this week regarding enhanced security to the Whitehaven Campus and extension of current security protocols. These new steps toward a more secure entrance to the school facilities will include locking all of the doors to the school space from the Whitehaven Campus main lobby. Visitors will need to be "buzzed in" the main doors where they need to scan identification. Once scanned and cleared for entry, a name tag is printed, and parents will then be buzzed into school space. All visitors must wear the name tags while on campus. After Spring Break, a self-serve kiosk will be placed in the lobby for

parents to scan identification and print name tags. One parent suggested that the school review the new process at the PA Open Meeting on April 16, 2019. A similar protocol will take place on the MacArthur Campus. New cameras have also been installed.

### **Officer Reports**

Chris Bolger reported that Hoops For Haiti will take place on April 12, 2019 from 5:00 p.m-8:00 p.m. This year, Grades 1 through 8 are invited to be Superfans if not participating on one of the teams. A registration email will be shared next week. Chris reminded the committee that Hoops for Haiti is the best way to support the Haiti Partnership Program.

Elaine del Cerro reported that the Spring Splash for Horizons Greater Washington will be held at The LINE Hotel DC on April 26, 2019. Tickets are on sale now. Please help spread the word. For tickets and more information about the program, please visit the website at [horizonsgreaterwashington.org](http://horizonsgreaterwashington.org)

Meeting adjourned at 9:20 a.m.

Respectfully Submitted,

Kelley Rogge  
Recording Secretary